

**MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 3030 Union Road, Cheektowaga, New York, on the 25th day of November, 2014.**

**PRESENT:** Francis G. Warthling, Chairman  
Earl L. Jann, Jr., Vice Chairman  
Jerome D. Schad, Treasurer  
Matthew J. Baudo, Secretary to the Authority/Personnel Director  
Robert F. Gaylord, Executive Director  
Robert J. Lichtenthal, Jr., Deputy Director  
Wesley C. Dust, Executive Engineer  
John B. Licata, Counsel  
Ronald P. Bennett, Associate Attorney  
Paul H. Riester, Director of Administration  
Daniel J. NeMoyer, Director of Human Resources  
Steven V. D'Amico, Business Office Manager  
Terrence D. McCracken, Director of Employee Relations

**ATTENDEES**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. Jann seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, November 13, 2014.

**III. - APPROVAL OF MINUTES**

Motion by Mr. Jann seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, November 13, 2014.

**IV. - REPORTS (See "Report" Minutes for Details)**

- A) SECRETARY/PERSONNEL**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**

- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**

## **V. - COMMUNICATIONS AND BILLS**

### **ITEM 1 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Jann seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## ITEM 1

CP02562

Erie County Water Authority  
 Purchasing System Board Approval Report  
 November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
 Page 1

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0335-15	769	UNIFORM SERVICE 11/06/14 STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 53,469.13 21,530.87	11/24/2014 ERIE COUNTY CONTRACT	87.89
1.2	0335-15	770	TOMEL, UNIFORM SERVICE ECMA VOM 11/03/2014 & LAB COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 53,589.47 21,430.53	11/24/2014 ERIE COUNTY CONTRACT	100.34
1.3	0335-15	773	TOMEL, UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 53,793.47 21,206.53	11/24/2014 ERIE COUNTY CONTRACT	106.36
1.4	0335-15	774	UNIFORM SERVICE 11/13/14 STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 53,881.36 21,118.64	11/24/2014 ERIE COUNTY CONTRACT	87.89
1.5	0335-15	775	TOMEL, UNIFORM SERVICE MECHANIC SHOP/LINE MAINTENANCE COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 53,917.07 21,082.93	11/18/2014 ERIE COUNTY CONTRACT	35.71
1.6	0335-15	776	TOMEL, UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 54,023.43 20,976.57	11/24/2014 ERIE COUNTY CONTRACT	106.36

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 2

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	0335-15	777	TOMEL. UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 54,105.36 20,894.64	11/24/2014 ERIE COUNTY CONTRACT	81.93
1.8	0335-15	780	TOMEL. UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 54,347.77 20,652.23	11/24/2014 ERIE COUNTY CONTRACT	106.36
1.9	1101-14	61	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 235,407.00 364,593.00	11/24/2014	1,042.25
1.10	1101-14	62	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 235,033.55 364,966.45	11/24/2014	626.55
1.11	1214-14	39	WATER MAIN MATERIALS CONT. ECMA LOCK CITY SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 271,454.05 328,545.95	11/24/2014	2,494.10
1.12	1401-14	234	4801-292-11 BOSTON PUMP STN. OCTOBER '14 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,097.78 76,902.22	11/24/2014 NEW YORK STATE CONTRACT	28.47

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 3

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1401-14	235	5945-758-09 E HILL PUMP STATION OCT. 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,149.57 76,850.43	11/24/2014 NEW YORK STATE CONTRACT	51.79
1.14	1401-14	236	4704-025-04 CLARK ST. PUMP OCTOBER 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,157.78 76,842.22	11/24/2014 NEW YORK STATE CONTRACT	8.21
1.15	1401-14	237	6122-095-07 EMERY TANK OCTOBER 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,188.41 76,811.59	11/24/2014 NEW YORK STATE CONTRACT	30.63
1.16	1401-14	238	5799-499-04 HARRIS HILL PUMP OCTOBER '14 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,228.98 76,771.02	11/24/2014 NEW YORK STATE CONTRACT	40.57
1.17	1401-14	239	6421-316-01 GARTMAN RD STN OCTOBER 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 73,233.54 76,766.46	11/24/2014 NEW YORK STATE CONTRACT	4.56
1.18	1407-14	326	1001-2428-222 SANDRIDGE TANK SEPT/OCT '14 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 211,858.22 118,141.78	11/24/2014	96.55

11/25/14

CPO2562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 4

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	1407-14	327	1001-0312-709 RICE HILL TANK OCTOBER'14 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 211,983.64 118,016.36	11/24/2014	125.42
1.20	1407-14	330	1001-0073-285 WOHLMETER TANK OCTOBER'14 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 213,035.30 116,964.70	11/24/2014	151.29
1.21	1407-14	331	1001-8504-711 TREYETT RD TANK OCT.2014 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 213,098.50 116,901.50	11/24/2014	63.20
1.22	1407-14	333	1001-8944-214 MARILLA TANK SEPT/OCT.2014 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 215,216.39 114,783.61	11/24/2014	135.88
1.23	1407-14	335	1001-0311-719 EMERY TANK OCTOBER 2014 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 216,004.68 113,995.32	11/24/2014	236.13
1.24	1407-14	338	1001-3189-195 ELLIS RD VALVE PIT OCT'14 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 216,967.90 113,032.10	11/24/2014	41.74

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 5

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	1411-14	176	716-N73-2152 STP SMCHYD N/G CIRCUIT NOV. ECMA VERIZON (P O BOX 1100) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 126,000.00 34,364.92 91,635.08	11/24/2014	14.73
1.26	1415-14	244	54686-94103 EDEN SITE #4 STANDPIPE OCT. ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 696,263.87 303,736.13	11/24/2014	29.42
1.27	1415-14	245	26221-13019 KULP RD TANK OCTOBER 2014 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 696,387.19 303,612.81	11/24/2014	123.32
1.28	1415-14	247	09930-16005 EDEN WD #1 VIOLET PLOW OCT. ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 697,840.99 302,159.01	11/24/2014	41.02
1.29	1415-14	251	06486-98104 EDEN SITE #3 SCHREIBER OCT. ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 699,288.60 300,711.40	11/24/2014	202.18
1.30	1415-14	252	40620-66008 NEWSTEAD TANK OCTOBER 2014 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 699,315.74 300,684.26	11/24/2014	27.14

11/25/14

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 6

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	2013012	36	CARBON DIOXIDE EQUIP. RENTAL OCT 2014 VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 8,000.00 3,027.63 4,972.37	11/24/2014	50.00
1.32	2013012	37	CARBON DIOXIDE KEEPFILL PROGRAM VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 8,000.00 3,116.68 4,883.32	11/24/2014	89.05
1.33	2014008	52	DOOR MAT SERVICES 2014 STURGEON POINT COYNE TEXTILE SERVICE Effective 1/01/2014 Thru 1/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00 2,432.35 2,567.65	11/24/2014 ERIE COUNTY CONTRACT	45.36
1.34	2014011	20	202-129177401 SC PRI SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (PO BOX 1270) Effective 5/23/2014 Thru 5/22/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 247,640.00 32,708.91 214,933.09	11/24/2014 NEW YORK STATE CONTRACT	555.71
1.35	2057-14	31	WATER MAIN MATERIALS CONT. ECMA THE VELLAND CORPORATION Effective 1/01/2014 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 600,000.00 139,872.88 460,127.12	11/24/2014 ECMA SUPPLIER CONTRACT	3,405.00
1.36	4121-14	39	WATER MAIN MATERIALS CONT. ECMA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2014 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 200,000.00 46,528.92 153,471.08	11/24/2014	253.75

CP02562

**Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47**

Run Date 11/24/2014  
Page 7

**Section: 1 Master P/O Releases**

<u>Item No.</u>	<u>Master P/O Number</u>	<u>Rel No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
1.37	4988-14	22	SAF-GARD SHOES 2014 ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 1/01/2014 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00   11,484.35   3,515.65	11/24/2014	681.94
1.38	6449-14	144	RX CLAIMS NOVEMBER 2014 ECMA LABOR-MANAGEMENT HEALTHCARE (RX CLAIMS) Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00   3,733,393.00   1,266,607.00	11/24/2014	131,789.70
1.39	6449-14	145	GROUP 00400674 11/03/14-11/09/14 ECMA PS074520 LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00   3,781,763.03   1,218,236.97	11/24/2014	48,370.03
1.40	6449-14LMH	11	LMH ADMINISTRATIVE FEES 2014 NOVEMBER HUMAN RESOURCES LABOR-MANAGEMENT HEALTHCARE (ADMIN FEE) Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 50,000.00   42,414.03   7,585.97	11/24/2014	3,825.06
1.41	6645-14	198	MAINTENANCE CONTRACT-HVAC EQUIP LOUVERS AND DAMPERS FOR GENERATOR HOLLEMBERG - BETZ INC Effective 6/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 604,950.00   548,582.60   56,367.40	11/24/2014 SERVICE REPAIR	11,202.65
1.42	6645-14	199	MAINTENANCE CONTRACT-HVAC EQUIP HEATING MAINTENANCE AND START UP HOLLEMBERG - BETZ INC Effective 6/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 604,950.00   549,070.11   55,879.89	11/18/2014 SERVICE REPAIR	487.51

11/25/14

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 8

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	6666-14	64	DISPOSAL OF MATERIALS - ECMA PROPERTIES VDM 11/01/2014 MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 128,576.86 31,944.06 96,632.80	11/24/2014 CONTRACTOR	166.71
1.44	6666-14	65	DISPOSAL OF MATERIALS - ECMA PROPERTIES VDM RECYCLING TOTES MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 128,576.86 31,988.06 96,608.80	11/24/2014 CONTRACTOR	24.00
1.45	6666-14	66	DISPOSAL OF MATERIALS - ECMA PROPERTIES ECMA 1A & 1B STURGEON POINT MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 128,576.86 32,170.47 96,406.39	11/24/2014 CONTRACTOR	202.41
1.46	6767-14	7	WATER MAIN MATERIALS CONT. ECMA M J PIPE & SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 25,000.00 4,783.60 20,216.40	11/24/2014 ECMA SUPPLIER CONTRACT	426.00
1.47	8354-14	8	AGENCY COLLECTION FEES-OCTOBER 2014 CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000.00 307.10 692.90	11/24/2014	30.70
Total Master P/O Releases:				47	207,933.57

CPO2562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 9

## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	GAR14-0161	10" TAPPING SADDLE VAN DE WATER ERB CO INC	11/24/2014	79.19
2.2	GAR14-0162	HOLE SAW VAN DE WATER NORTH STATE SUPPLY CO INC	11/24/2014	49.74
2.3	GJL14-0109	REPLACEMENT DESKTOP PRINTER P MIKLOS OFFICE AT STURGEON POINT PROVANTAGE CORPORATION	11/18/2014	361.54
2.4	GJL14-0111	REPLACEMENT DESKTOP PRINTER J EHRIN'S OFFICE PROVANTAGE CORPORATION	11/24/2014	361.54
2.5	HJM14-0021	EQUIPMENT FOR PLC SYSTEM STURGEON POINT FLUORIDE PLC SYSTEM GRAYBAR ELECTRIC COMPANY INC (CHICAGO)	11/24/2014	59.10
2.6	LJM14-0102	EMOTION BATHROOM TONELS SERVICE CENTER CORR DISTRIBUTORS INC (CHANDLER ST)	11/24/2014 ERIE COUNTY CONTRACT	655.20
2.7	PDH14-0203	PROPANE FOR GENERATORS RICE HILL, TREVETT, & WOHLHAETER AMERIGAS - SOUTH DAYTON (POB 371473)	11/24/2014 NEW YORK STATE CONTRACT	191.69
2.8	RFB14-0133	LIGHTING STURGEON POINT W W GRAINGER INC (PALATINE)	11/24/2014 NEW YORK STATE CONTRACT	194.03
2.9	RFB14-0136	COT STURGEON POINT W W GRAINGER INC (PALATINE)	11/24/2014 NEW YORK STATE CONTRACT	175.12
2.10	RFB14-0137	CANISTER SPRAY STURGEON POINT W W GRAINGER INC (PALATINE)	11/24/2014 NEW YORK STATE CONTRACT	103.44

11/25/14

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 10

## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	SDB14-0584	BACKHOE PARTS LINE MAINT. MILTON CAT	11/24/2014 NONE	149.03
2.12	SDB14-0585	BACKHOE PARTS LINE MAINT. MILTON CAT	11/24/2014 NONE	92.24
2.13	SDB14-0586	BACKHOE PARTS LINE MAINT. MILTON CAT	11/24/2014 NONE	28.08
2.14	SDB14-0588	VEHICLE FILTERS LINE MAINT. ADVANCE AUTO PARTS PROFESSIONAL	11/24/2014 NEW YORK STATE CONTRACT	55.92
2.15	SDB14-0592	VEHICLE FILTERS LINE MAINT. ADVANCE AUTO PARTS PROFESSIONAL	11/24/2014 NEW YORK STATE CONTRACT	33.24
2.16	SDB14-0596	MECHANIC SHOP TOOLS MECHANICS GARAGE SNAP-ON TOOLS CORPORATION	11/24/2014 NONE	96.21
2.17	SDB14-0598	SHOP SUPPLIES LINE MAINT. HANES SUPPLY INC	11/18/2014	57.99
2.18	SDB14-0603	VEH. PARTS LINE MAINT. BOBCAT OF BUFFALO	11/18/2014 NONE	77.01
2.19	SDB14-0604	GEHL SKIDSTEER PARTS MECHANICS GARAGE ADMAR SUPPLY CO INC	11/24/2014 NONE	376.91
2.20	SDB14-0606	VEHICLE FILTERS LINE MAINT. ADVANCE AUTO PARTS PROFESSIONAL	11/24/2014 NEW YORK STATE CONTRACT	91.76

11/25/14

CP02562

**Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47**

Run Date 11/24/2014  
Page 11

**Section: 2 Purchase Orders**

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.21	SOB14-0607	VEHICLE BATTERIES LINE MAINT. EL-DON BATTERY POST INC (ST FRANCIS DR)	11/18/2014 ERIE COUNTY CONTRACT	306.72
2.22	SOB14-0609	VEH. PARTS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	11/18/2014 ERIE COUNTY CONTRACT	47.76
2.23	SOB14-0610	TOWING LINE MAINT LARRY'S TRUCK REPAIR & TOWING SERVICE	11/24/2014 ERIE COUNTY CONTRACT	132.50
2.24	SOB14-0611	VEHICLE FILTERS LINE MAINT. ADVANCE AUTO PARTS PROFESSIONAL	11/24/2014 NEW YORK STATE CONTRACT	17.91
2.25	SOB14-0612	MILLER MIG WELDER PARTS MECHANIC SHOP JACKSON WELDING & GAS PRODUCTS	11/24/2014	230.00
2.26	SEK14-0142	LIFTING STRAPS MAINTENANCE CREWS HAINES SUPPLY INC	11/24/2014	244.10
2.27	SEK14-0144	DC TIG/STICK WELDER MAINTENANCE SHOP HAIN WELDING SUPPLY, INC.	11/18/2014	1,514.95
2.28	SEK14-0145	MISC SUPPLIES MAINTENANCE CREWS FASTENAL COMPANY (PO BOX 1286)	11/24/2014	150.96
2.29	SEK14-0146	ROPE, HOOK BLOCKS MAINTENANCE CREWS HAINES SUPPLY INC	11/24/2014	148.84
2.30	SEK14-0150	MISC PLUMBING SUPPLIES KELLER RD PUMP STATION ERB CO INC	11/24/2014	248.81

11/25/14

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
November 25, 2014 List No: 2014-47

Run Date 11/24/2014  
Page 12

## Section: 2 Purchase Orders

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.31	SEK14-0152	RIVETS VDW LOCKER ROOM NORTH STATE SUPPLY CO INC	11/24/2014	36.00
Total Purchase Orders:				31 6,367.53

**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 2-6)**

**ITEM 2 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH BARRY ZEPLOWITZ & ASSOCIATES TO PROVIDE A CUSTOMER SURVEY, PROJECT NO. 201400251**

Motion by Mr. Jann seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 30th<sup>th</sup> day of October, 2014, the Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide a telephone customer survey of Authority customers (customer survey); and

**WHEREAS**, A copy of the RFP was sent to:

Zogby International  
Goldhaber Research  
Barry Zeplowitz & Associates  
Avanath Research Group  
Adelman Research Group; and

**WHEREAS**, RFPs were received by Barry Zeplowitz & Associates, Avanath Research Group and Adelman Research Group; and

**WHEREAS**, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Upon evaluating the response to the RFP, the Authority deems it advisable to have Barry Zeplowitz & Associates provide a telephone customer survey of Authority customers; and

**WHEREAS**, Daniel J. NeMoyer, Director of Human Resources and Matthew J. Baudo, Secretary to the Authority recommend that the Authority enter into an agreement with Barry Zeplowitz & Associates;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Barry Zeplowitz & Associates to provide a customer survey; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

**RESOLVED:** That the Chairman hereby is authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Barry Zeplowitz & Associates.

Ayes: Three; Commrs. Warthling Jann and Schad  
Noes: None

**ITEM 3 - AUTHORIZATION TO WAIVE THE CONTRACTUAL PROVISIONS OF ARTICLE X, SECTION 2, MEDICAL INSURANCE FOR RETIREES OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE ERIE COUNTY WATER AUTHORITY AND NEW YORK STATE COUNCIL 66 AND LOCAL 930, AFSCME**

Motion by Mr. Jann seconded by Mr. Schad and carried to waive, without prejudice or precedent, the contractual provisions of Article X, Section 2, Medical Insurance for Retirees of the Collective Bargaining Agreement between the Erie County Water Authority and New York State Council 66 and Local 930, AFSCME only insofar as it relates to Michael Gallo upon his retirement from the Erie County Water Authority effective January 31, 2015.

Ayes: Three; Commrs. Warthling Jann and Schad  
Noes: None

**ITEM 4 - AUTHORIZATION TO WAIVE SECTION 9.11 OF THE ECWA TARIFF**

Motion by Mr. Jann seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority was created by an Act of the New York State Legislature, codified in Sections 1050 through 1073 of Title 3 (the "Erie County Water Authority Act") of Article 5 of the Public Authorities Law of the State of New York; and

**WHEREAS, Section 1054 (10) provides ECWA the authority to make by-laws for the management and regulation of its affairs, and subject to agreements with bondholders, rules for the sale of water and the collection of rents and charges therefore; and**

**WHEREAS, Under this authority, the ECWA Board of Commissioners on April 6, 1954 adopted rules for the sale of water and collection of rents and charges and from time to time adopts revisions and updates to these rules; and**

**WHEREAS, As of January 1, 2014, Section 9.11 of the Authority's Tariff states "A delinquent service charge as specified in paragraph 14.04 shall be applied to all outstanding accounts where payment has not been fully received by the Authority within ten (10) days after the due date as specified in the bill"; and**

**WHEREAS, The Town of Newstead's, payments were received beyond the 10 days after the due date and the Authority assessed total delinquent charges of \$1,258.80 against the Town's public fire protection accounts, Service Classification No. 3-A; and**

**WHEREAS, The Town of Newstead has met all the criteria stated in Section 9.11 of the Authority's Tariff and has requested a one-time waiver of the delinquent charges; and**

**WHEREAS, Accounts billed under Service Classification No. 3, Public Fire Protection, are not eligible for a one-time courtesy delinquent charge reversal as are accounts billed under Service Classification No. 1, General Metered Purposes; and**

**WHEREAS, The Town of Newstead has an otherwise on-time payment history; and**

**WHEREAS, The Town of Newstead has asked the Authority to grant a one-time courtesy delinquent charge reversal,**

**NOW, THEREFORE, BE IT RESOLVED:**

**That the Authority grants a one-time waiver of the Erie County Water Authority Tariff, allowing for a reversal of delinquent charges totaling \$1,258.80 against several Town of Newstead public fire protection accounts, Service Classification No. 3-A.**

**Ayes: Three; Commrs. Warthling Jann and Schad  
Noes: None**

**ITEM 5 - COMPENSATION FOR INCLEMENT WEATHER DAYS**

Motion by Mr. Jann seconded by Mr. Schad

**WHEREAS**, Tuesday, November 18, 2014 through and including Friday, November 21, 2014 severe snow and blizzard conditions in Erie County resulted in many Authority employees reporting absent because of their inability to report to their place of work; and

**WHEREAS**, Policy Number 28 of the Employees Policy & Procedures Manual states that the Secretary to the Authority of the Erie County Water Authority (Authority) may designate an inclement weather day; and

**WHEREAS**, Because of the severity of the storm the Secretary to the Authority on behalf of the Authority as well as many other public agencies has deemed it advisable to declare these dates inclement weather days; and

**WHEREAS**, In recognition of the employees who were able to report to their job location and to also not penalize employees who were unable to report to work due to the severe weather conditions the Authority feels it advisable to grant one additional personal leave day for each inclement weather day to those full-time employees scheduled to work November 18, 2014 through November 21, 2014; and

**WHEREAS**, Employees absent from their scheduled shift November 18, 2014 through November 21, 2014 due to the severe weather will be charged a personal leave day; and

**WHEREAS**, Policy Number 61.0 of the Employees Policy & Procedures Manual states "Unused Personal Leave Days cannot be carried over to the next year" and that "any such unused days will be added to accumulated sick leave, but will not increase the maximum sick leave accrual permitted";

**NOW, THEREFORE, BE IT RESOLVED:**

Pursuant to Policy Number 28 of the Employees Policy & Procedures Manual, Tuesday, November 18, 2014 through and including Friday, November 21, 2014 were declared inclement weather days and the Accounting Department of the Authority is hereby authorized to grant one additional personal leave day for each inclement weather day to those full-time employees scheduled to work November 18, 2014 through November 21, 2014 and charge the employees absent from their scheduled shift November 18, 2014 through November 21, 2014 due to the severe weather a personal leave day for each day absent from their scheduled shift; and be it further

**RESOLVED:** That employees are granted permission to carry over additional personal leave days granted by this resolution through December 31, 2015; and

**RESOLVED:** That no member of New York State Council 66 and Local 930, AFSCME will be granted permission to use those personal leave days until after January 1, 2015.

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

**ITEM 6 - AWARD OF CONTRACT TO THE VELLANO CORPORATION FOR 30-INCH CURB BOX UPPER (BIBBY S172 OR APPROVED EQUAL) PURCHASE FROM OCTOBER 1, 2014 TO DECEMBER 31, 2015, PROJECT NO. 201400223 - \$27,350.00**

Motion by Mr. Jann seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority (Authority) heretofore advertised in Business First on the 17<sup>th</sup> day of October 2014, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for 30-Inch Curb Box Upper (Bibby S172 or Approved Equal) Purchase from October 1, 2014 to December 31, 2015; and

**WHEREAS,** Sealed bids or proposals were opened in the office of the Authority on the 4<sup>th</sup> day of November, 2014, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
The Vellano Corporation	\$27,350.00
Everett J. Prescott, Inc.	28,750.00
M.J. Pipe & Supply Corporation	29,240.00
TI-Sales, Inc.	48,570.00; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer and Paul H. Riester, Director of Administration have reviewed the specifications and bids and determined that The Vellano Corporation is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that The Vellano Corporation is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the 30-Inch Curb Box Upper (Bibby S172 or

Approved Equal) Purchase from October 1, 2014 to December 31, 2015 in the total amount of \$27,350.00; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling Jann and Schad  
Noes: None

Motion by Mr. Jann seconded by Mr. Schad and carried to enter Executive Session to discuss continued employment

Motion by Mr. Jann seconded by Mr. Schad and carried to exit Executive Session

## **VIII. - ADJOURNMENT**

Motion by Mr. Jann, second by Mr. Schad and carried that the meeting adjourn.



Matthew J. Baudo  
Secretary to the Authority/Personnel Director

SLZ